

# GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670

Office (562) 944-9656 | Fax (562) 944-7976

Email: [info@GLAmosquito.org](mailto:info@GLAmosquito.org) | Website: [www.GLAmosquito.org](http://www.GLAmosquito.org)

## ***IMPORTANT NOTICE***

The regular meeting of the  
Board of Trustees of the Greater Los Angeles County Vector Control District  
will be held:

***Thursday, January 11, 2024, at 7:00 p.m. at the Santa Fe Springs Headquarters***

For your information, the following materials are enclosed:

### **AGENDA ITEMS**

- **Minutes 2023-12 (Exhibit A) (p6)**
- Requisition Schedule **Resolution 2024-01 (Exhibit B) (p11)**
- Consideration of Extending Agreement for Security Services **(Exhibit C) (p22)**
- District's Fiscal Year 23/24 Goals Status Report 2<sup>nd</sup> Quarter **(Exhibit D) (p36)**
- Consideration and Nomination of Candidates Seeking Election for LAFCO **(Exhibit E) (p41)**
- Discussion of Board of Trustees Committee Assignments and Interest for 2024 **(Exhibit F) (p43)**

### **STAFF REPORTS**

- Managers' Report **(p1)**
- Scientific-Technical Services Report for December 2023 **(Staff Report A) (p2)**
- Operations Report for December 2023 **(Staff Report B) (p5)**
- Communications Report for December 2023 **(Staff Report C) (p10)**
- Fiscal Report for December 2023 **(Staff Report D) (p12)**
- Human Resources Report for December 2023 **(Staff Report E) (p13)**

# GLACVCD BOARD OF TRUSTEES MEETING AGENDA & EXHIBITS



Thursday, January 11<sup>th</sup>, 2024

7:00 p.m. Board Meeting

Santa Fe Springs District Headquarters

12545 Florence Avenue, Santa Fe Springs, CA 90670

*Vacant, President*

*Trustee Marilyn Sanabria, Vice President*

*Trustee Ali Saleh, Secretary-Treasurer*

*General Manager, Susanne Klueh*

*Assistant General Manager, Allison Costa*

*Director of Scientific-Technical Services, Steve Vetrone*

*Director of Operations, Mark Daniel*

*Communications Manager, David Pailin Jr.*

*Finance Manager, Vacant*

*Acting Human Resources Manager, Cindy Reyes*

*Board General Counsel, Quinn M. Barrow, Richards, Watson, & Gershon*

*Labor Legal Counsel, Oliver Yee, Liebert Cassidy Whitmore*

*Clerk of the Board, Araceli Hernandez*

Copies of staff reports or other written documentation relating to agenda items are available online at <https://www.GLAmosquito.org/board-meetings> and are on file at the District's Headquarters at the Front Office for public inspection.

If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 ext. 504 during regular business hours.

*Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 ext. 504. Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.*

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## Board of Trustees

### PRESIDENT

Vacant

### VICE PRESIDENT

Marilyn Sanabria, Huntington Park

### SECRETARY-TREASURER

Ali Saleh, Bell

#### ARTESIA

*Melissa Ramoso*

#### BURBANK

*Dr. Jeff D. Wassem*

#### COMMERCE

*Kevin Lainez*

#### DOWNEY

*Vacant*

#### HAWAIIAN GARDENS

*Luis Roa*

#### LA MIRADA

*Vacant*

#### LOS ANGELES CITY

*Steven Appleton*

#### MAYWOOD

*Jessica Torres*

#### PARAMOUNT

*Isabel Aguayo*

#### SAN FERNANDO

*Sylvia Ballin*

#### SIGNAL HILL

*Robert D. Copeland*

#### VERNON

*Leticia Lopez*

#### BELL GARDENS

*Pedro Aceituno*

#### CARSON

*Jim Dear*

#### CUDAHY

*Daisy Lomeli*

#### GARDENA

*Paulette Francis*

#### LA CAÑADA FLINTRIDGE

*Leonard Pieroni*

#### LAKESWOOD

*Steve Croft*

#### LOS ANGELES COUNTY

*Steven A. Goldsworthy*

#### MONTEBELLO

*Avik Cordeiro*

#### PICO RIVERA

*Gustavo V. Camacho*

#### SANTA FE SPRINGS

*William K. Rounds*

#### SOUTH EL MONTE

*Hector Delgado*

#### WHITTIER

*Jessica Martinez*

#### BELLFLOWER

*Sonny R. Santa Ines*

#### CERRITOS

*Mark W. Bollman*

#### DIAMOND BAR

*Ruth Low*

#### GLENDALE

*Stephen Ryfle*

#### LA HABRA HEIGHTS

*Catherine Houwen*

#### LONG BEACH

*Emily Holman*

#### LYNWOOD

*Rita Soto*

#### NORWALK

*Margarita L. Rios*

#### SANTA CLARITA

*Heidi Heinrich*

#### SAN MARINO

*Howard Brody*

#### SOUTH GATE

*Maria del Pilar Avalos*

### GENERAL MANAGER

Susanne Klueh

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## A G E N D A

### THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday, January 11, 2024

District Office  
12545 Florence Avenue  
Santa Fe Springs, CA 90670

1. **CALL TO ORDER**

2. **QUORUM (ROLL) CALL**

3. **INVOCATION**

4. **PLEDGE OF ALLEGIANCE**

5. **CORRESPONDENCE**

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

**8. RECOGNITION OF TRUSTEE REAPPOINTMENTS**

Trustee reappointments include:

<b><u>Trustee Representative</u></b>	<b><u>City</u></b>	<b><u>Term</u></b>
Bell	Ali Saleh	4-year Term
Cerritos	Mark Bollman	4-year Term
Glendale	Steve Ryfle	4-year Term
Gardena	Paulette Francis	2-year Term
La Canada Flintridge	Leonard Pieroni	2-year Term
Lakewood	Steve Croft	2-year Term
Lynwood	Rita Soto	2-year Term
South El Monte	Hector Delgado	2-year Term
Diamond Bar	Ruth Low	2-year Term
South Gate	Maria del Pilar Avalos	2-year Term

**9. RECOGNITION OF NEW TRUSTEES**

New Trustees appointed include:

<b><u>Trustee Representative</u></b>	<b><u>City</u></b>	<b><u>Term</u></b>
Commerce	Kevin Lainez	4-year Term
San Marino	Howard Brody	2-year Term

**10. COMMITTEE REPORT**

**10.1 Nominating Committee**

Emily Holman, Chair

10.1.a Consider and discuss nominations for the 2024 Board Secretary/Treasurer

**11. ELECTION OF DISTRICT SECRETARY-TREASURER FOR CALENDAR YEAR 2024 (VOTE REQUIRED)**

*Board policy of February 14, 1957, page 137 of Minute Book No. 1 and July 13, 1967, page 13 of Minute Book No. 3, provides for the election of officers on a rotational (succession) basis and nomination of a minimum of two candidates for the Office of Secretary-Treasurer by the Nominating Committee composed of Past Presidents.*

**12. INSTALLATION OF BOARD PRESIDENT MARILYN SANABRIA FOR CALENDAR YEAR 2024**

**13. INSTALLATION OF VICE-PRESIDENT ALI SALEH AND NEWLY ELECTED SECRETARY-TREASURER FOR CALENDAR YEAR 2024**

**14. CONSENT AGENDA (14.1 – 14.4)**

*(VOTE REQUIRED)*

- 14.1 Consideration of **Minutes 2023-12** of regular Board Meeting held on December 14<sup>th</sup>, 2023. *(EXHIBIT A)*
- 14.2 Consideration of **Resolution 2024-01** Authorizing Payment of Attached Requisition December 1<sup>st</sup> through December 31st, 2023. *(EXHIBIT B)*
- 14.3 Consideration of Adoption of Amendment 1 and 2 to the Agreement for Security Services *(EXHIBIT C)*
- 14.4 District’s FISCAL YEAR 23/24 Goals Status Report for second quarter. *(EXHIBIT D)*

**15. CONSIDERATION AND NOMINATION OF CANDIDATES SEEKING ELECTION FOR THE LAFCO INDEPENDENT SPECIAL DISTRICT VOTING MEMBER SEAT (EXHIBIT E) (VOTE REQUIRED)**

**16. DISCUSSION OF BOARD OF TRUSTEES COMMITTEE ASSIGNMENTS AND INTEREST FOR 2024**

*Summary: Trustees interested in serving on a Board Committee for 2024 are asked to indicate their interest(s) on the Committee Interest Form and return it to Clerk of The Board Araceli Hernandez by January 20<sup>th</sup>. The Board President will select the slate of 2024 Committee Members for ratification at the February Board of Trustees Meeting. (EXHIBIT F)*

**17. STAFF PROGRAM REPORTS: December 2023**

- |  |                                       |
|--|---------------------------------------|
| 17.1 Manager’s Report                      | S. Kluh, General Manager              |
| 17.2 Assistant General Manager’s Report    | A. Costa, Assistant General Manager   |
| 17.3 Scientific-Technical (Staff Report A) | S. Vetrone, Sci.-Tech Services Dir.   |
| 17.4 Operations (Staff Report B)           | M. Daniel, Operations Dir.            |
| 17.5 Communications (Staff Report C)       | D. Pailin Jr., Communications Manager |
| 17.6 Fiscal (Staff Report D)               | Vacant, Finance Manager               |

17.7 Human Resources (Staff Report E)

C. Reyes, Acting HR Manager

17.8 General Counsel Report

Q. Barrow, General Counsel

**18. OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

**19. ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, February 8<sup>th</sup>, 2024, at 7:00 PM at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
MINUTES NO. 2023-12**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District held at 7:00 p.m. on Thursday, December 14, 2023, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

**TRUSTEES PRESENT**

Melissa Ramoso, *City of Artesia*  
Ali Saleh, Secretary-Treasurer- *City of Bell*  
*\*7:10pm*  
Pedro Aceituno, *City of Bell Gardens*  
Sonny Santa Ines, *City of Bellflower*  
Dr. Jeff Wassem, *City of Burbank*  
Mark Bollman, *City of Cerritos*  
Robert Kiefer, *City of Downey*  
Stephen Ryfle, *City of Glendale \*7:11pm*  
Steve Croft, *City of Lakewood*  
Leonard Pieroni, *City of La Cañada Flintridge*  
Catherine Houwen, *City of La Habra Heights*  
John Lewis, *City of La Mirada*  
Emily Holman, *City of Long Beach*  
Steve Appleton, *City of Los Angeles*  
Rita Soto, *City of Lynwood \*7:14pm*  
Avik Cordeiro, *City of Montebello*  
Margarita Rios, *City of Norwalk*  
Isabel Aguayo, *City of Paramount*  
William K. Rounds, *City of Santa Fe Springs*  
Sylvia Ballin, *City of San Fernando*  
Scott Kwong, President- *City of San Marino*  
Robert D. Copeland, *City of Signal Hill*  
Maria del Pilar Avalos, *City of South Gate*  
Leticia Lopez, *City of Vernon*  
Jessica Martinez, *City of Whittier \*7:12pm*

**TRUSTEES ABSENT (EXCUSED)**

Jim Dear, *City of Carson*  
Daisy Lomeli, *City of Cudahy*  
Marilyn Sanabria, Vice President- *City of*  
*Huntington Park*

**TRUSTEES ABSENT**

Leonard Mendoza, *City of Commerce*  
Ruth Low, *City of Diamond Bar*  
Paulette Francis, *City of Gardena*  
Luis Roa, *City of Hawaiian Gardens*  
Steven Goldsworthy, *Los Angeles County*  
Jessica Torres, *City of Maywood*  
Gustavo Camacho, *City of Pico Rivera*  
Heidi Heinrich, *City of Santa Clarita*  
Hector Delgado, *City of South El Monte*

**OTHERS PRESENT**

Susanne Klueh, General Manager  
Allison Costa, Assistant General Manager  
Steve Vetrone, Director of Sci. Tech.  
Mark Daniel, Director of Operations  
Caroline Gongora, Acting Public Information  
Officer  
David Pailin Jr., Communications Manager  
Cindy Reyes, Acting Human Resources Manager  
Quinn Barrow, General Counsel  
Danyelle-Frakes-Lewis, IT/GIS Specialist  
Araceli Hernandez, Clerk of the Board/Executive  
Assistant  
Jessica Andersen, Eide Bailley (Presenter) via  
Zoom

\* Denotes time of late arrival (vote tallies on  
agenda items reflect actual Trustees present at  
time of vote)



1. **CALL TO ORDER**

Board President Kwong called the meeting to order at 7:02 p.m.

2. **QUORUM (ROLL) CALL**

Following roll call, it was recorded that 21 Trustees were present and 16 were absent. Four Trustee joined meeting after roll call, bringing the total to 25 Trustees present and 12 absent.

3. **INVOCATION**

Trustee Dr. Wassem (Burbank) led the invocation.

4. **PLEDGE OF ALLEGIANCE**

Trustee Holman (Long Beach) led the Pledge of Allegiance.

5. **CORRESPONDENCE**

NONE

6. **INTRODUCTIONS**

General Manager Susanne Klueh introduced new Communications Manager, David Pailin Jr.

7. **PUBLIC COMMENT**

NONE

8. **CONSENT AGENDA (8.1 – 8.3)**  
***(VOTE REQUIRED)***

8.1 Consideration of **Minutes 2023-11** of regular Board Meeting held on November 9<sup>th</sup>, 2023. ***(EXHIBIT A)***

8.2 Consideration of **Resolution 2023-30** Authorizing Payment of Attached Requisition November 1<sup>st</sup> through November 30<sup>th</sup>, 2023 ***(EXHIBIT B)***

8.3 Consideration a Joint Tax Sharing Resolution, related to the annexation of SCV-1135 and 1136. This resolution authorizes the Sanitation Districts of Los Angeles County and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the Santa Clarita Valley Sanitation District. A copy of the letter from the Sanitation Districts of Los Angeles County requesting this resolution is attached. ***(EXHIBIT C)***

*Analysis: Similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of SCV-1135 and 1136, as noted above. Similar resolutions have previously been adopted by the Board; SCV-1135 and 1136, relates to funding for the operation and maintenance of off-site disposal of sewage. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the Sanitation Districts.*

President Kwong asked for a motion to approve the consent agenda. Motioned by Trustee Croft (Lakewood) and seconded by Trustee Kiefer (Downey). President Kwong asked if there was any discussion. No discussion ensued. Approved with 20 votes in favor and one abstention.

**YES:** Artesia, Bell Gardens, Bellflower, Cerritos, Downey, La Habra Heights, La Cañada Flintridge, La Mirada, Lakewood, Los Angeles City, Long Beach, Montebello, Norwalk, Paramount, San Fernando, San Marino, Santa Fe Springs, Signal Hill, South Gate, Vernon.

**NO:** NONE

**ABSTAIN:** Burbank

**ABSENT:** Bell, Carson, Commerce, Cudahy, Diamond Bar, Gardena, Glendale, Hawaiian Gardens, Huntington Park, Los Angeles County, Lynwood, Maywood, Pico Rivera, Santa Clarita, South El Monte, Whittier.

**9. CONSIDERATION OF 2 TRUSTEES TO ATTEND THE 92ND ANNUAL MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA (MVCAC) CONFERENCE IN MONTEREY, CA, JANUARY 21 – JANUARY 24, 2024**

President Kwong asked Trustees who are interested in attending Mosquito and Vector Control Association Conference. Trustee Pilar De Avalos (South Gate) and Trustee Wassem (Burbank) expressed interest and will attend the MVCAC 92<sup>nd</sup> Conference, with alternates Trustee Cordeiro (Montebello) and Trustee Holman (Long Beach).

**10. COMMITTEE REPORTS**

10.1 Nominating Committee Report Emily Holman, Chair

10.1.a. Consider and discuss preliminary nominations for the 2024 Board Secretary/Treasurer

Trustee Holman (Long Beach) shared Nominating Committee met to discuss preliminary nominations for the 2024 Board Secretary/Treasurer and asked Board if any Trustees are interested to reach out to Nomination Committee.

10.2 Risk Management Committee Report Catherine Houwen, Vice Chair

Quinn Barrow, General Counsel, stated Board of Trustees would go into closed session to discuss item identified on agenda.

10.2.a. **CLOSED SESSION**

**CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4)**

Based on existing facts and circumstances, the Board of Trustees of the Greater Los Angeles County Vector Control District is deciding whether to initiate litigation

Number of potential cases: 1

Quinn Barrow, General Counsel, stated the Board of Trustee's went into closed session to discuss the item on the agenda and Board of Trustee's gave direction to the General Manager on two items:

Item 1: Closed Session Risk Management Agenda Item, motioned by Trustee Croft (Lakewood) and seconded by Trustee Bollman (Cerritos). Approved with 22 votes in favor, 1 no, and 2 abstentions.

**YES: Artesia, Bell, Bell Gardens, Bellflower, Burbank, Cerritos, Downey, Glendale, La Habra Heights, La Cañada Flintridge, La Mirada, Lakewood, Los Angeles City, Long Beach, Lynwood, Montebello, Paramount, San Marino, Santa Fe Springs, Signal Hill, Vernon, Whittier.**

**NO: San Fernando**

**ABSTAIN: Norwalk, South Gate**

**ABSENT: Carson, Commerce, Cudahy, Diamond Bar, Gardena, Hawaiian Gardens, Huntington Park, Los Angeles County, Maywood, Pico Rivera, Santa Clarita, South El Monte.**

Item 2: Approve six-month extension of security contract, up to \$57,000 per 6-month period, motioned by Trustee Wassem (Burbank) and seconded by Trustee Croft (Lakewood). Approved with 24 votes and 1 abstention.

**YES: Artesia, Bell, Bell Gardens, Bellflower, Burbank, Cerritos, Downey, Glendale, La Habra Heights, La Cañada Flintridge, La Mirada, Lakewood, Los Angeles City, Long Beach, Lynwood, Montebello, Paramount, San Fernando, San Marino, Santa Fe Springs, Signal Hill, South Gate, Vernon, Whittier**

**NO: NONE**

**ABSTAIN: Norwalk**

**ABSENT: Carson, Commerce, Cudahy, Diamond Bar, Gardena, Hawaiian Gardens, Huntington Park, Los Angeles County, Maywood, Pico Rivera, Santa Clarita, South El Monte.**

## **11. STAFF PROGRAM REPORTS: November 2023**

11.1 Manager's Report S. Kluh, General Manager

General Manager, Susanne Kluh, shared District has closed real estate purchase in Pacoima, CA, and thanked Board for their support and approval. No questions or comments ensued.

11.2 Assistant General Manager's Report A. Costa, Assistant General Manager

Assistant General Manager, Allison Costa, introduced newly hired Communications Manager, David Pailin Jr. No questions or comments ensued.

11.3 Scientific-Technical (Staff Report A) S. Vetrone, Sci.-Tech Services Dir.

Director of Scientific Technical Services, Steve Vetrone, did not add to his report. No questions or comments ensued.

11.4 Operations (Staff Report B)

M. Daniel, Operations Dir.

Director of Operations, Mark Daniel, did not add to his report. No questions or comments ensued.

11.5 Communications (Staff Report C)

C. Gongora & H. Kuan, Acting PIO's

Communications Manager, David Pailin Jr. thanked staff for their support and looks forward to applying his skills and serving the public at the District. Acting Public Information Officer, Caroline Gongora, shared Communications Department outreach efforts for the month of November and select cities' engagement who shared the message of West Nile Virus detections or District's business on their agency's website and newsletters. Acting PIO Gongora also shared numbers of residents reached in 2023, which included 12,810 residents and 4,300 students. No questions or comments ensued.

11.6 Fiscal (Staff Report D)

J. Andersen (Presenter), Eide Bailley

Finance Manager position is vacant. Jessica Andersen partner with Eide Bailley, presented to Board a brief update of Eide Bailey's activities at the District and goals for the District. No questions or comments ensued.

11.7 Human Resources (Staff Report E)

C. Reyes, Acting HR Manager

Acting Human Resources Manager, Cindy Reyes, did not add to her report. No questions or comments ensued.

11.8 General Counsel Report

Q. Barrow, General Counsel

General Counsel, Quinn Barrow, did not add to report. No questions or comments ensued.

**12. OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

12.1 Recognition of outgoing President Scott Kwong

General Manager, Susanne Kluh, recognized outgoing President Scott Kwong and thanked him for his service on the board.

**13. ADJOURNMENT**

President Kwong adjourned meeting at 8:04 p.m. The next Board of Trustees meeting will be scheduled on Thursday, January 11<sup>th</sup>, 2024, at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

**RESOLUTION NO. 2024-01**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF  
THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
RATIFYING AND AUTHORIZING THE PAYMENT  
OF CERTAIN CLAIMS AND DEMANDS**

**CERTIFICATION**

In accordance with Section 2000.0 of the District's Accounting Procedures Policy, the Finance Manager hereby certifies to the accuracy of the Requisition Schedule attached to this resolution and to the availability of funds for the payment of expenses set forth in that Requisition Schedule.

\_\_\_\_\_  
Finance Manager

**THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY  
VECTOR CONTROL DISTRICT DETERMINES AND RESOLVES AS FOLLOWS:**

Section 1: The claims and demands set forth in the attached Requisition Schedule are ratified and approved in the amounts set forth as follows:

**A. In the amount of \$229, 278. 20 as issued, signed, and released as  
Check Nos. 4826 through 4862.**

Section 2: The Secretary-Treasurer is directed to certify to the adoption of the resolution.  
**PASSED, APPROVED, AND ADOPTED** this 11<sup>th</sup> day of January 2024.

\_\_\_\_\_  
President

I, \_\_\_\_\_, Secretary-Treasurer of the Greater Los Angeles County Vector Control District, hereby certify that Resolution No. 2024-01 was duly adopted by the Board of Trustees at its regular meeting held on January 11<sup>th</sup>, 2024.

\_\_\_\_\_  
Secretary-Treasurer

**Greater L.A. County Vector Control Dist**  
**Cash Disbursements Journal**  
**For the Period From Dec 1, 2023 to Dec 31, 2023**

Filter Criteria includes: Report order is by Date. Report is printed in Detail

Date	Check #	Account ID	Name	Invoice Number	Line Description	Check Total	Debit Amount
12/13/23	4826	2302-A-10	AFLAC	Invoice: 072179	Aflac - accident, STD, Life, Medical	Check Total:	<u>-1,599.56</u>
12/13/23	4827	5705-A-10	AKESO OCCUPATIONAL HEALTH	Invoice: 4580-78178	Pre/post employment screen		195.00
12/13/23	4827	5705-A-10	AKESO OCCUPATIONAL HEALTH	Invoice: 4580-77469	pre/post employment screen		100.00
12/13/23	4827	5705-A-10	AKESO OCCUPATIONAL HEALTH	Invoice: 4580-77105	pre/post employment screen		2,340.00
12/13/23	4827	5705-A-10	AKESO OCCUPATIONAL HEALTH	Invoice: 4580-78531	pre/post employment screen		100.00
						Check Total:	<u>-2,735.00</u>
12/13/23	4828	5701-A-10	CASCADES BUSINESS PARK ASSOC.	Invoice: 2024-A	2024 Annual Assessment bill	Check Total:	<u>-10,251.00</u>
12/13/23	4829	5325-B-23	CINTAS #053	Invoice: 4171116728	Uniforms, towels, floor mats cleaned, and janitorial service		373.91
12/13/23	4829	5325-B-23	CINTAS #053	Invoice: 4171829948	Uniforms, towels, floor mats cleaned, and janitorial service		373.91
12/13/23	4829	5325-B-23	CINTAS #053	Invoice: 4172538205	Uniforms, towels, floor mats cleaned, and janitorial service		373.91
12/13/23	4829	5325-B-23	CINTAS #053	Invoice: 4173256361	Uniforms, towels, floor mats cleaned, and janitorial service		374.07
12/13/23	4829	5325-B-23	CINTAS #053	Invoice: 4174023218	Uniforms, towels, floor mats cleaned, and janitorial service		310.41
12/13/23	4829	5325-A-22	CINTAS #053	Invoice: 4174738373	Uniforms, towels, floor mats cleaned, and janitorial service		462.55
12/13/23	4829	5325-B-23	CINTAS #053	Invoice: 4174862493	Uniforms, towels, floor mats cleaned, and janitorial service		298.75
12/13/23	4829	5325-A-22	CINTAS #053	Invoice: 4175319305	Uniforms, towels, floor mats cleaned, and janitorial service		370.21
12/13/23	4829	5325-A-22	CINTAS #053	Invoice: 4176031412	Uniforms, towels, floor mats cleaned, and janitorial service		485.18
12/13/23	4829	5325-A-22	CINTAS #053	Invoice: 4176756081	Uniforms, towels, floor mats cleaned, and janitorial service		352.32
						Check Total:	<u>-3,775.22</u>
12/13/23	4830	5310-A-42	Ops Employee	Invoice: DSAN.250	Safety work boots reimbursement	Check Total:	<u>-250.00</u>
12/13/23	4831	5160-A-22	Fidelity Security Life Ins./Eyemed	Invoice: 166051209	Fidelity - vision, Retirees' benefits, vision insurance	Check Total:	<u>-1,707.12</u>
12/13/23	4832	5667-A-10	Government Finance Officers Association	Invoice: 3089095	Org. assessment, ERP Adv. Services	Check Total:	<u>-22,500.00</u>
12/13/23	4833	5787-A-52	K'WEST PRINTING	Invoice: 00824311	Business cards		259.68
12/13/23	4833	5787-A-52	K'WEST PRINTING	Invoice: 00824310	mosquito books - English, Spanish		6,397.95
						Check Total:	<u>-6,657.63</u>
12/13/23	4834	5260-A-22	LB Johnson Hardware	Invoice: 963858	support equipments	Check Total:	<u>-69.55</u>
12/13/23	4835	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 254258	Advice re complaint		231.00
12/13/23	4835	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 254267	ERMA		99.00
						Check Total:	<u>-330.00</u>
12/13/23	4836	5769-A-52	Comm. Affairs Employee	Invoice: LIMO.16.80	Reimbursement - Ofrenda supplies	Check Total:	<u>-16.80</u>
12/13/23	4837	5667-A-10	MidAmerica Admin. & Retirement Solution	Invoice: 0235138	3Q23 Admin/Platform fee	Check Total:	<u>-1,029.00</u>
12/13/23	4838	5705-A-10	OCCUPATIONAL HEALTH CENTERS OF CA	Invoice: OHCC.285.30	Pre/post employment screens - Employee		285.30
12/13/23	4838	5705-A-10	OCCUPATIONAL HEALTH CENTERS OF CA	Invoice: OHCC.139.16	Pre/post employment screens - Employee		139.16

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Date	Check #	Account ID	Name	Invoice Number	Line Description	Check Total	Debit Amount
12/13/23	4838	5705-A-10	OCCUPATIONAL HEALTH CENTERS OF CA	Invoice: OHCC.311.73	Pre/post employment screens - Employee		311.73
12/13/23	4838	5705-A-10	OCCUPATIONAL HEALTH CENTERS OF CA	Invoice: OHCC.210.81	Pre/post employment screens - Employee		210.81
12/13/23	4838	5705-A-10	OCCUPATIONAL HEALTH CENTERS OF CA	Invoice: OHCC.600.75	Pre/post employment screens - Employee		600.75
					Check Total:		<u>-1,547.75</u>
12/13/23	4840	5670-A-10	RICHARDS, WATSON & GERSHON	Invoice: 245288	Board Meetings		893.12
12/13/23	4840	5670-A-10	RICHARDS, WATSON & GERSHON	Invoice: 245287	Special Counsel Services		14,639.64
12/13/23	4840	5670-A-10	RICHARDS, WATSON & GERSHON	Invoice: 245286	General		472.50
					Check Total:		<u>-16,005.26</u>
12/19/19	ACH	5170-A-70	AUL Health Benefit Trust	MidAmerica Decemeber 2023	MidAmerica Retirees and Tier IV HRA	Check Total:	<u>-30,310.33</u>
12/26/23	4841	5420-A-62	A & B TIRE	Invoice: 24967	1 Kelly Tire		200.65
12/26/23	4841	5420-A-62	A & B TIRE	Invoice: 25034	flat repair		25.00
					Check Total:		<u>-225.65</u>
12/26/23	4842	2391-A-10	American Fidelity Assurance Company	Invoice: 2164610B	AF URM FSA		786.21
12/26/23	4842	2391-A-10	American Fidelity Assurance Company	Invoice: 2164615B	AF URM FSA		786.21
					Check Total:		<u>-1,572.42</u>
12/26/23	4843	2394-A-10	AMERICAN FIDELITY ASSURANCE CO.	Invoice: D669935	AF - accident, cancer, critically-ill, life insurance, short-term disability	Check Total:	<u>-6,809.70</u>
12/26/23	4844	5325-A-22	CINTAS #053	Invoice: 4177494975	Uniforms, towels, floor mats cleaned, janitorial service	Check Total:	<u>-399.42</u>
12/26/23	4845	5815-B-63	Clean Net of Southern California, Inc	Invoice: SCA0070526	Janitorial service	Check Total:	<u>-697.00</u>
12/26/23	4846	5310-B-43	CLEMENTE RAMIREZ	Invoice: CRAM.236.51	safety work boots reimbursement	Check Total:	<u>-236.51</u>
12/26/23	4847	5825-B-63	Kinghill Electric Contractors, Inc.	Invoice: 10258	Electrical safety inspection	Check Total:	<u>-650.00</u>
12/26/23	4848	5787-A-52	K'WEST PRINTING	Invoice: 00824251	Business card front office		55.25
12/26/23	4848	5787-A-53	K'WEST PRINTING	Invoice: 00824252	500 of note cards		197.80
12/26/23	4848	5787-A-53	K'WEST PRINTING	Invoice: 00824253	3000 worksheets		430.95
					Check Total:		<u>-684.00</u>
12/26/23	4849	5880-B-63	LA DEPT WATER & POWER	Invoice: 07975010000001564905	Electric charges 11/13/23 - 12/13/23		1,564.90
12/26/23	4849	5885-B-63	LA DEPT WATER & POWER	Invoice: 2797501000000321273	Water, fire service, sewer charges 11/10/23 - 12/13/23		321.27
12/26/23	4849	5885-B-63	LA DEPT WATER & POWER	Invoice: 1797501000000203054	water and sewer charges 11/10/23 - 12/13/23		203.05
					Check Total:		<u>-2,089.22</u>
12/26/23	4850	5499-A-62	LB Johnson Hardware	Invoice: 963474	Flexseal		21.98
12/26/23	4850	5499-A-62	LB Johnson Hardware	Invoice: 963839	band clamp		20.98
12/26/23	4850	5825-A-62	LB Johnson Hardware	Invoice: 963991	holiday lights		60.09
12/26/23	4850	5260-A-22	LB Johnson Hardware	Invoice: 964051	Hitest chain		38.62

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12/26/23	4850	5260-A-22	LB Johnson Hardware	Invoice: 964363	parawedge zinc		9.83
						Check Total:	<u>-151.50</u>
12/26/23	4851	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 256374	legal services		1,800.00
12/26/23	4851	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 255818	General legal services		5,603.80
12/26/23	4851	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 257019	legal services		116.50
12/26/23	4851	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 255905	legal services		5,580.00
12/26/23	4851	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 256234	legal services		2,503.50
12/26/23	4851	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 257100	Audit of personnel rules		1,085.50
						Check Total:	<u>-16,689.30</u>
12/26/23	4852	5810-B-63	LANDSCO	Invoice: 6590	Monthly landscape maintenance	Check Total:	<u>-357.00</u>
12/26/23	4853	5400-B-63	O'Reilly Auto Parts/ first call	Invoice: 4605-139124	sealed beam for #72 Jeep		60.73
12/26/23	4853	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-250028	1 quart synthetic oil		47.56
12/26/23	4853	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-250027	Air, oil filter and motor oil		84.96
12/26/23	4853	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-250222	air, oil filter, and motor oil		109.90
12/26/23	4853	5400-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-251612	Battery for #164		200.14
12/26/23	4853	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-253161	Air, oil filter and motor oil		82.60
12/26/23	4853	5499-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-255153	misc. shop supplies		166.97
12/26/23	4853	5415-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-255239	brake pads, rotor		197.64
12/26/23	4853	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-255408	O2 sensors		108.03
						Check Total:	<u>-1,058.53</u>
12/26/23	4854	5667-A-10	OnTyme Security, Inc.	Invoice: 0006	Ontyme security - 10/1/23 - 10/31/23	Check Total:	<u>-9,624.00</u>
12/26/23	4855	5850-A-62	PACIFIC WEST INDUSTRIES, INC.	Invoice: I44318	Quarterly Prev. HVAC Maint.	Check Total:	<u>-2,140.00</u>
12/26/23	4856	5670-A-10	RICHARDS, WATSON & GERSHON	Invoice: 245768	Board Meetings through November 30, 2023		735.00
12/26/23	4856	5670-A-10	RICHARDS, WATSON & GERSHON	Invoice: 245766	General legal services through 11/30/23		22.50
						Check Total:	<u>-757.50</u>
12/26/23	4857	5880-A-62	SOUTHERN CA. EDISON	Invoice: STMT12132023P2C07	11/13/23 - 12/12/23 electricity charges	Check Total:	<u>-3,623.91</u>
12/26/23	4858	5310-B-43	Rogelio Serrano	Invoice: SERRR.250.0	safety work boots reimbursement	Check Total:	<u>-250.00</u>
12/26/23	4859	5810-A-62	SIAPIN HORTICULTURE	Invoice: 59940	Monthly maintenance for November 2023	Check Total:	<u>-1,330.00</u>
12/26/23	4860	5155-A-22	Standard Life Insurance Company	Invoice: 1201-123123.12315.16	Lincoln Dental Premiums, Retirees' benefits, dental insurance	Check Total:	<u>-12,315.16</u>
12/26/23	4861	5133-A-22	Standard Insurance Company	Invoice: 1201-123123.6835.53	Short-Term Disability		6,835.53
12/26/23	4861	5133-B-23	Standard Insurance Company	Invoice: 0101-013124.7045.74	Short-term disability		7,045.74
						Check Total:	<u>-13,881.27</u>



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12/26/23	4862	5735-A-10	ExxonMobil	Invoice: 121523-5970	AMCA conference - Monterey, CA		33.65
12/26/23	4862	5735-A-10	Crab House Seafood	Invoice: 121523-5970	AMCA conference - Monterey, CA		32.14
12/26/23	4862	5735-A-10	Shell Oil	Invoice: 121523-5970	AMCA conference - Monterey, CA		57.73
12/26/23	4862	5735-A-10	In-N-Out	Invoice: 121523-5970	AMCA conference - Monterey, CA		16.35
12/26/23	4862	5735-A-10	Monterey Plaza Hotel	Invoice: 121523-5970	AMCA conference - Monterey, CA - hote		1341.87
12/26/23	4862	5735-A-10	76 - Petro Wheeler	Invoice: 121523-5970	AMCA conference - Monterey, CA - fue		50.74
12/26/23	4862	5735-A-10	Shell Oil	Invoice: 121523-5970	AMCA conference - Monterey, CA - fue		63.08
12/26/23	4862	5735-A-10	Starbucks Store	Invoice: 121523-5970	AMCA conference - Monterey, CA		10.40
12/26/23	4862	5735-A-10	Cannery Row Deli	Invoice: 121523-5970	AMCA conference - Monterey, CA		30.81
12/26/23	4862	5735-A-10	AMCA	Invoice: 121523-5970	AMCA conference - Monterey, CA		155.00
12/26/23	4862	5735-A-10	AMCA	Invoice: 121523-5970	AMCA conference - Monterey, CA		710.00
12/26/23	4862	5735-A-10	MVCAC	Invoice: 121523-5970	MVCAC		750.00
12/26/23	4862	5707-A-10	Yum Yum Donuts	Invoice: 121523-5970	meeting supplies		32.83
12/26/23	4862	5735-A-10	Portola Hotel and Spa Monterey	Invoice: 121523-5970	Portola Hotel - Monterey, CA		289.55
12/26/23	4862	5707-A-10	Jersey Mikes	Invoice: 121523-5970	meeting supplies		136.84
12/26/23	4862	5735-A-10	Uber	Invoice: 121523-5970	Uber ride share		15.92
12/26/23	4862	5735-A-10	Teriyaki Maki	Invoice: 121523-5970	meal		25.77
12/26/23	4862	5735-A-10	LB Marche	Invoice: 121523-5970	meal		10.68
12/26/23	4862	5735-A-10	Hilton Garden Inn	Invoice: 121523-5970	Hilton Garden Inn - SAC, CA		490.40
12/26/23	4862	5210-A-22	Adapco, Inc.	Invoice: 121523-5970	chemicals and compound		3,175.50
12/26/23	4862	5890-A-62	Consolidated Disposal	Invoice: 121523-1747	trash pickup		834.92
12/26/23	4862	5890-B-63	Consolidated Disposal	Invoice: 121523-1747	trash pickup		354.79
12/26/23	4862	5640-A-10	Intermedia.net	Invoice: 121523-9535	website services		1,378.53
12/26/23	4862	5640-A-10	Intermedia.net	Invoice: 121523-9535	website services		2,183.60
12/26/23	4862	5655-A-10	Staples	Invoice: 121523-8762	office supplies		59.66
12/26/23	4862	5625-A-10	FedEx	Invoice: 121523-8762	postage		62.28
12/26/23	4862	5625-A-10	Postal Annex	Invoice: 121523-8762	postage		51.02
12/26/23	4862	5877-A-62	Spectrum	Invoice: 121523-4668	Internet		707.50
12/26/23	4862	5210-B-23	Veseris	Invoice: 121523-0410	chemicals and compound		896.14
12/26/23	4862	5625-A-10	USPS	Invoice: 121523-9233	postage		17.10
12/26/23	4862	5510-A-32	Walmart	Invoice: 121523-9233	lab supplies		52.97
12/26/23	4862	5485-B-23	ExxonMobil	Invoice: 121523-4747	fuel		74.34
12/26/23	4862	5485-B-23	ExxonMobil	Invoice: 121523-4747	fuel		65.18
12/26/23	4862	5485-B-23	ExxonMobil	Invoice: 121523-4747	fuel		77.76
12/26/23	4862	5485-B-23	ExxonMobil	Invoice: 121523-4747	fuel		105.01
12/26/23	4862	5485-B-23	ExxonMobil	Invoice: 121523-4747	fuel		69.25
12/26/23	4862	5260-B-23	Smart & Final	Invoice: 121523-4747	OPS supplies		169.75
12/26/23	4862	5655-A-10	King Trophy	Invoice: 121523-2276	King Trophy		149.39
12/26/23	4862	5735-A-10	City Clerks Association	Invoice: 121523-2276	City Clerks Association		250.00
12/26/23	4862	5715-A-70	Costco	Invoice: 121523-2276	board supplies		148.29
12/26/23	4862	5617-A-10	Amazon	Invoice: 121523-7722	computer supplies and accessories		71.01
12/26/23	4862	5877-B-63	Dynalink Communication	Invoice: 121523-7722	Dynalink Communications - internet backu		134.93
12/26/23	4862	5617-A-10	Amazon	Invoice: 121523-7722	computer supplies and accessories		66.24

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12/26/23	4862	5617-A-10	Amazon	Invoice: 121523-7722	computer supplies and accessories		215.42
12/26/23	4862	5617-A-10	Amazon	Invoice: 121523-7722	computer supplies and accessories		147.56
12/26/23	4862	5260-A-22	Amazon	Invoice: 121523-9741	support equipments		37.54
12/26/23	4862	5260-A-22	McMaster-Carr	Invoice: 121523-9741	support equipments		-207.54
12/26/23	4862	5485-A-22	ExxonMobil	Invoice: 121523-9741	fuel		21.57
12/26/23	4862	5485-A-22	ExxonMobil	Invoice: 121523-9741	fuel		55.54
12/26/23	4862	5485-A-22	ExxonMobil	Invoice: 121523-9741	fuel		48.84
12/26/23	4862	5260-A-22	Amazon	Invoice: 121523-9741	support equipments		16.56
12/26/23	4862	5707-A-10	Costco	Invoice: 121523-9741	meeting supplies		9.99
12/26/23	4862	5707-A-10	StaterBros	Invoice: 121523-9741	meeting supplies		9.98
12/26/23	4862	5210-A-22	Clarke Mosquito Control	Invoice: 121523-9741	Clarke Mosq. Control - chemicals & compounds		4,596.80
12/26/23	4862	5640-A-10	Zoom.us	Invoice: 121523-4635	zoom subscription		33.58
12/26/23	4862	5640-A-10	Google	Invoice: 121523-4635	Gsuite		43.20
12/26/23	4862	5735-A-10	Uber	Invoice: 121523-4635	Uber ride share		15.94
12/26/23	4862	5735-A-10	Uber	Invoice: 121523-4635	Uber ride share		3.00
12/26/23	4862	5735-A-10	Chipotle	Invoice: 121523-4635	meal		30.29
12/26/23	4862	5735-A-10	Hilton Garden Inn Sacramento	Invoice: 121523-4635	hotel charge		15.00
12/26/23	4862	5735-A-10	Exp Long Beach	Invoice: 121523-4635	meal		7.72
12/26/23	4862	5735-A-10	Hilton Garden Inn Sacramento	Invoice: 121523-4635	hotel charge		484.90
12/26/23	4862	5735-A-10	Crab House Seafood	Invoice: 121523-0808	meal - conference		24.36
12/26/23	4862	5735-A-10	Monterey Downtown Garages	Invoice: 121523-0808	parking - conference		6.00
12/26/23	4862	5735-A-10	Monterey Downtown Garages	Invoice: 121523-0808	parking - conference		5.00
12/26/23	4862	5735-A-10	Monterey Downtown Garages	Invoice: 121523-0808	parking - conference		6.00
12/26/23	4862	5735-A-10	Monterey Plaza Hotel	Invoice: 121523-0808	hotel charge		1,494.13
12/26/23	4862	5735-A-10	Parking Meters (POM)	Invoice: 121523-0808	parking - conference		1.50
12/26/23	4862	5735-A-10	Parking Meters (POM)	Invoice: 121523-0808	parking - conference		1.50
12/26/23	4862	5735-A-10	Parking Meters (POM)	Invoice: 121523-0808	parking - conference		6.00
12/26/23	4862	5735-A-10	Starbucks Store	Invoice: 121523-0808	meal - conference		9.90
12/26/23	4862	5735-A-10	In-N-Out	Invoice: 121523-0808	meal - conference		22.62
12/26/23	4862	5735-A-10	CVS/Pharmacy	Invoice: 121523-0808	snack		7.27
12/26/23	4862	5625-A-10	The UPS Store	Invoice: 121523-0808	postage		19.13
12/26/23	4862	5707-A-10	Target	Invoice: 121523-0808	meeting supplies		50.00
12/26/23	4862	5735-A-10	SHRM	Invoice: 121523-0808	SHRM conference		1,040.25
12/26/23	4862	5735-A-10	LiebertCassidyWhitmore	Invoice: 121523-0808	conference/training		950.00
12/26/23	4862	5260-B-43	Amazon	Invoice: 121523-4585	replacement batteries		15.30
12/26/23	4862	5375-B-23	Home Depot	Invoice: 121523-4585	mosquito fish supplies		87.62
12/26/23	4862	5707-A-10	Costco	Invoice: 121523-4585	meeting supplies		15.99
12/26/23	4862	5617-B-23	Amazon	Invoice: 121523-4585	2 of webcams with mics for desktop		43.72
12/26/23	4862	5485-B-23	ExxonMobil	Invoice: 121523-4585	fuel for #105		98.91
12/26/23	4862	5260-B-43	Zoro Tools	Invoice: 121523-4585	support equipments		27.49
12/26/23	4862	5707-B-23	Yum Yum Donuts	Invoice: 121523-4585	meeting supplies		17.99
12/26/23	4862	5485-B-23	ExxonMobil	Invoice: 121523-4585	fuel supplies		102.12
12/26/23	4862	5707-B-23	Smart & Final	Invoice: 121523-4585	meeting supplies		12.48
12/26/23	4862	5485-B-23	ExxonMobil	Invoice: 121523-4585	fuel for #126		69.05

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12/26/23	4862	5260-A-22	Amazon	Invoice: 121523-0402	support equipments		24.30
12/26/23	4862	5260-A-22	Amazon	Invoice: 121523-0402	support equipments		14.33
12/26/23	4862	5260-A-22	Amazon	Invoice: 121523-0402	support equipments		40.49
12/26/23	4862	5260-A-22	Amazon	Invoice: 121523-0402	support equipments		27.59
12/26/23	4862	5260-A-22	Amazon	Invoice: 121523-0402	support equipments		58.57
12/26/23	4862	5260-A-22	Samsclub	Invoice: 121523-0402	support equipments		187.83
12/26/23	4862	5260-A-22	Amazon	Invoice: 121523-0402	office supplies		304.79
12/26/23	4862	5260-A-22	Amazon	Invoice: 121523-0402	office supplies		26.35
12/26/23	4862	5707-A-10	Wateria	Invoice: 121523-4770	meeting supplies		28.00
12/26/23	4862	5655-A-42	Amazon	Invoice: 121523-4770	office supplies		27.60
12/26/23	4862	5260-A-42	Dicks Sporting Goods	Invoice: 121523-4770	support equipments		98.52
12/26/23	4862	5707-A-10	Ralphs	Invoice: 121523-4770	meeting supplies		26.37
12/26/23	4862	5260-A-42	Amazon	Invoice: 121523-4770	support equipments		29.82
12/26/23	4862	5260-A-42	Amazon	Invoice: 121523-4770	support equipments		66.24
12/26/23	4862	5260-A-42	Harbor Freight Tools	Invoice: 121523-4770	support equipments		54.99
12/26/23	4862	5707-A-10	Ralphs	Invoice: 121523-4770	meeting supplies		7.98
12/26/23	4862	5540-A-32	Airgas LLC	Invoice: 121523-0925	Airgas dry ice		2,628.21
12/26/23	4862	5510-A-32	Amazon	Invoice: 121523-0925	lab supplies and equipments		183.93
12/26/23	4862	5540-A-32	UPS	Invoice: 121523-0925	shipping and testing		19.93
12/26/23	4862	5540-A-32	Airgas LLC	Invoice: 121523-0925	Airgas dry ice		606.93
12/26/23	4862	5735-B-33	Southwest	Invoice: 121523-0925	Southwest - Airfare		307.97
12/26/23	4862	5540-A-32	UPS	Invoice: 121523-0925	shipping and testing		64.28
12/26/23	4862	5510-A-32	Amazon	Invoice: 121523-0925	lab supplies and equipments		53.96
12/26/23	4862	5540-B-33	Smart & Final	Invoice: 121523-0925	shipping and testing		73.31
12/26/23	4862	5735-A-32	Portola Hotel and Spa Monterey	Invoice: 121523-0925	conference - hotel charge		289.55
12/26/23	4862	5735-A-32	Portola Hotel and Spa Monterey	Invoice: 121523-0925	conference - hotel charge		289.55
12/26/23	4862	5735-B-33	Portola Hotel and Spa Monterey	Invoice: 121523-0925	conference - hotel charge		289.55
12/26/23	4862	5510-A-32	Smart & Final	Invoice: 121523-0925	lab supplies & equipments		55.17
12/26/23	4862	5735-A-32	MVCAC	Invoice: 121523-0925	MVCAC - registration for 3		1,125.00
12/26/23	4862	5510-A-32	Tap Plastics, Inc.	Invoice: 121523-0925	Tap plastics		54.37
12/26/23	4862	5510-B-33	Lampire Biological Labs	Invoice: 121523-0925	lab supplies and equipments		490.50
12/26/23	4862	5510-A-32	Claros	Invoice: 121523-0925	lab supplies and equipments		6.49
12/26/23	4862	5540-A-32	UPS	Invoice: 121523-0925	shipping and testing		59.37
12/26/23	4862	5735-A-32	Uber	Invoice: 121523-0925	Uber ride share		15.92
12/26/23	4862	5735-A-32	Uber	Invoice: 121523-0925	Uber ride share		3.00
12/26/23	4862	5735-A-32	In-N-Out	Invoice: 121523-0925	conference - meal		13.49
12/26/23	4862	5735-A-32	Hilton Garden Inn	Invoice: 121523-0925	conference - meal		19.31
12/26/23	4862	5735-A-32	Bob Hope Airport	Invoice: 121523-0925	airport parking		39.00
12/26/23	4862	5735-A-32	Hilton Garden Inn	Invoice: 121523-0925	MVCAC Planning Meeting		476.90
12/26/23	4862	5617-A-32	Costco	Invoice: 121523-0925	Sandisk		88.19
12/26/23	4862	5815-A-62	Zoro Tools, Inc.	Invoice: 121523-3982	shop tools		6,268.75
12/26/23	4862	5499-A-62	SmallEnginesProDealer	Invoice: 121523-4095	Small Engines Pro dealer		15.73
12/26/23	4862	5499-A-62	The Brillman Company	Invoice: 121523-4095	miscellaneous maintenance parts and supplies		40.00
12/26/23	4862	5260-A-62	VacMotion	Invoice: 121523-4095	shop support equipments		240.21

**Greater L.A. County Vector Control Dist**  
**Cash Disbursements Journal**  
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Date	Check #	Account ID	Name	Invoice Number	Line Description	Check Total	Debit Amount
12/26/23	4862	5400-A-62	LSWiring.com	Invoice: 121523-4095	electrical parts, maintenance		49.56
12/26/23	4862	5499-A-62	Harbor Freight Tools	Invoice: 121523-4095	miscellaneous maintenance parts and supplies		187.41
12/26/23	4862	5707-A-62	Smart & Final	Invoice: 121523-4095	meeting supplies		65.64
12/26/23	4862	5499-A-62	LA Equipment Services	Invoice: 121523-4095	miscellaneous maintenance parts and supplies		230.11
12/26/23	4862	5499-A-62	Zoro Tools	Invoice: 121523-4095	miscellaneous maintenance parts and supplies		602.48
12/26/23	4862	5445-A-62	AF Metals	Invoice: 121523-4095	fabrication supplies		106.84
12/26/23	4862	5480-B-63	Select Auto Parts	Invoice: 121523-4111	Auto Parts		267.27
12/26/23	4862	5457-B-63	Sylmar Smog Test	Invoice: 121523-4111	Smog Test		69.75
12/26/23	4862	5457-B-63	Sylmar Smog Test	Invoice: 121523-4111	Smog Test		69.75
12/26/23	4862	5499-B-63	Harbor Freight Tools	Invoice: 121523-4111	Harbor Freight Tools		33.24
12/26/23	4862	5410-B-63	Smart & Final	Invoice: 121523-4111	Smart & Final		200.11
12/26/23	4862	5499-B-63	O'Reilly	Invoice: 121523-4111	miscellaneous maintenance parts and supplies		7.65
12/26/23	4862	5457-B-63	Sylmar Smog Test	Invoice: 121523-4111	Smog Test		69.75
12/26/23	4862	5499-B-63	Home Depot	Invoice: 121523-4111	miscellaneous maintenance parts and supplies		103.22
12/26/23	4862	5400-B-63	Battery Power, Inc.	Invoice: 121523-4111	Battery Power, Inc.		45.09
12/26/23	4862	5499-B-63	Home Depot	Invoice: 121523-4111	miscellaneous maintenance parts and supplies		26.21
12/26/23	4862	5755-B-63	Smart & Final	Invoice: 121523-4111	kitchen supplies		61.19
12/26/23	4862	5480-B-63	Select Auto Parts	Invoice: 121523-4111	Auto Parts		43.78
12/26/23	4862	5457-B-63	SF Smog Test	Invoice: 121523-4111	Smog Test		65.00
12/26/23	4862	5480-B-63	Modern Chevrolet	Invoice: 121523-4111	Modern Chevrolet		190.33
12/26/23	4862	5480-B-63	Select Auto Parts	Invoice: 121523-4111	Auto Parts		232.51
12/26/23	4862	5825-B-63	Home Depot	Invoice: 121523-4111	Interior/exterior supplies		77.11
12/26/23	4862	5457-B-63	Sylmar Lock & Key	Invoice: 121523-4111	key copies, locks		242.00
12/26/23	4862	5499-B-63	Autozone	Invoice: 121523-4111	miscellaneous maintenance parts and supplies		8.75
12/26/23	4862	5457-B-63	Sylmar Smog Test	Invoice: 121523-4111	Smog Test		60.00
12/26/23	4862	5499-B-63	Home Depot	Invoice: 121523-4111	miscellaneous maintenance parts and supplies		125.80
12/26/23	4862	5420-B-63	Costco	Invoice: 121523-4111	Costco		390.82
12/26/23	4862	5480-B-63	Select Auto Parts	Invoice: 121523-4111	Select Auto Parts - engine		48.14
12/26/23	4862	5480-B-63	AN Ford Valencia	Invoice: 121523-4111	AN Ford Valencia - engine		195.00
12/26/23	4862	5480-B-63	AN Ford Valencia	Invoice: 121523-4111	AN Ford Valencia - engine		43.95
12/26/23	4862	5310-A-62	Shoeteria	Invoice: 121523-2320	safety work boots		223.79
12/26/23	4862	5499-A-62	Home Depot	Invoice: 121523-2320	miscellaneous maintenance parts and supplies		326.45
12/26/23	4862	5825-A-62	Home Depot	Invoice: 121523-2320	Interior/exterior supplies		238.50
12/26/23	4862	5825-A-62	Home Depot	Invoice: 121523-2320	Interior/exterior supplies		97.52
12/26/23	4862	5499-A-62	Home Depot	Invoice: 121523-2320	miscellaneous maintenance parts and supplies		14.63
12/26/23	4862	5825-A-62	Hirsch Pipe & Supply	Invoice: 121523-2320	Interior/exterior supplies		115.30
12/26/23	4862	5499-A-62	Home Depot	Invoice: 121523-2320	miscellaneous maintenance parts and supplies		35.43
12/26/23	4862	5707-A-10	Walmart	Invoice: 121523-2320	meeting supplies		14.88
12/26/23	4862	5420-A-62	Home Depot	Invoice: 121523-2320	tires		176.31
12/26/23	4862	5499-A-62	Home Depot	Invoice: 121523-2320	miscellaneous maintenance parts and supplies		473.27
12/26/23	4862	5707-A-10	Walmart	Invoice: 121523-2320	meeting supplies		132.23
12/26/23	4862	5825-A-62	Home Depot	Invoice: 121523-2320	Interior/exterior supplies		40.67
12/26/23	4862	5415-B-63	H & H Auto Parts	Invoice: 121523-7302	brake and suspension		127.90
12/26/23	4862	5480-B-63	H & H Auto Parts	Invoice: 121523-7302	engine parts		93.12

**Greater L.A. County Vector Control Dist**  
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Date	Check #	Account ID	Name	Invoice Number	Line Description	Check Total	Debit Amount
12/26/23	4862	5480-B-63	AN Chevrolet	Invoice: 121523-7302	engine parts		44.52
12/26/23	4862	5499-B-63	Cooper Hardware	Invoice: 121523-7302	miscellaneous maintenance parts and supplies		25.17
12/26/23	4862	5457-B-63	Sylmar Smog Test	Invoice: 121523-7302	smog test		60.00
12/26/23	4862	5457-B-63	Sylmar Smog Test	Invoice: 121523-7302	smog test		100.00
12/26/23	4862	5457-B-63	Sylmar Smog Test	Invoice: 121523-7302	smog test		80.00
12/26/23	4862	5825-B-63	Ind. Metal Supply	Invoice: 121523-7302	Interior/exterior supplies		28.61
12/26/23	4862	5825-B-63	Home Depot	Invoice: 121523-7302	Interior/exterior supplies		43.97
12/26/23	4862	5825-A-62	Lus Lighthouse, Inc.	Invoice: 121523-9392	Interior/exterior supplies		167.69
12/26/23	4862	5457-A-62	Will Smog Check	Invoice: 121523-9392	Smog Test		55.00
12/26/23	4862	5457-A-62	Will Smog Check	Invoice: 121523-9392	Smog Test		55.00
12/26/23	4862	5457-A-62	Will Smog Check	Invoice: 121523-9392	Smog Test		55.00
12/26/23	4862	5457-A-62	Will Smog Check	Invoice: 121523-9392	Smog Test		150.00
12/26/23	4862	5480-A-62	Ray-A-Motive	Invoice: 121523-9392	engine repair		1,682.66
12/26/23	4862	5457-A-62	Will Smog Check	Invoice: 121523-9392	Smog Test		150.00
12/26/23	4862	5705-A-10	Info Services	Invoice: 121523-1099	Infoservices		114.45
12/26/23	4862	5705-A-10	ProHealth Glendale	Invoice: 121523-1099	pre/post screens		430.00
12/26/23	4862	5707-A-10	Party City	Invoice: 121523-1099	meeting supplies		28.82
12/26/23	4862	5707-A-10	Dollar Tree	Invoice: 121523-1099	meeting supplies		16.16
12/26/23	4862	5707-A-10	Vons	Invoice: 121523-1099	meeting supplies		63.58
12/26/23	4862	5877-A-62	Frontier Communications	Invoice: 121523-7995	SFS Internet		1,055.26
12/26/23	4862	5620-A-52	Google	Invoice: 121523-7701	Google storage		9.99
12/26/23	4862	5640-A-52	Zingle	Invoice: 121523-7701	website services		229.00
12/26/23	4862	5640-A-53	Getstreamline.com	Invoice: 121523-7701	website services		18.00
12/26/23	4862	5640-A-52	Getstreamline.com	Invoice: 121523-7701	website services		497.00
12/26/23	4862	5620-A-52	Mailchimp	Invoice: 121523-7701	computer software expenses		80.00
12/26/23	4862	5620-A-52	Squarespace Unc.	Invoice: 121523-7701	computer software expenses		168.00
12/26/23	4862	5640-A-52	Kwesforms	Invoice: 121523-7701	website services		29.00
12/26/23	4862	5620-A-52	Linktree	Invoice: 121523-7701	computer software expenses		9.00
12/26/23	4862	5769-A-52	Amazon	Invoice: 121523-7719	supplies and equipments		19.90
12/26/23	4862	5769-A-52	Get Blend, Inc.	Invoice: 121523-7719	supplies and equipments		20.00
12/26/23	4862	5787-A-52	King Trophy	Invoice: 121523-7719	promo materials		127.89
12/26/23	4862	5735-A-52	MVCAC	Invoice: 121523-7719	continuing education/seminars		375.00
12/26/23	4862	5735-A-52	Portola Hotel and Spa Monterey	Invoice: 121523-7719	continuing education/seminars		218.58
12/26/23	4862	5787-A-52	King Trophy	Invoice: 121523-7719	promo materials		6.06
12/26/23	4862	5790-A-52	4Imprint, Inc.	Invoice: 121523-7719	public exhibit expenses		380.74
12/26/23	4862	5787-A-52	King Trophy	Invoice: 121523-7719	promo materials		29.77
12/26/23	4862	5620-A-22	Liquid Web, LLC	Invoice: 121523-9515	computer software expenses		1,713.42
12/26/23	4862	5620-A-22	Fiverr	Invoice: 121523-9515	computer software expenses		55.25
12/26/23	4862	5620-A-22	Fiverr	Invoice: 121523-9515	computer software expenses		55.25
12/26/23	4862	5620-A-22	Pluralsight	Invoice: 121523-9515	computer software expenses		22.50
12/26/23	4862	5620-A-22	Pluralsight	Invoice: 121523-9515	computer software expenses		29.00
12/26/23	4862	5620-A-22	MSFT	Invoice: 121523-9515	computer software expenses		79.92
12/26/23	4862	5620-A-22	Google Cloud	Invoice: 121523-9515	computer software expenses		91.79
12/26/23	4862	5620-A-22	Fiverr	Invoice: 121523-9515	computer software expenses		211.00

**Greater L.A. County Vector Control Dist  
Cash Disbursements Journal  
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<b>Date</b>	<b>Check #</b>	<b>Account ID</b>	<b>Name</b>	<b>Invoice Number</b>	<b>Line Description</b>	<b>Check Total</b>	<b>Debit Amount</b>
12/26/23	4862	5620-A-22	Liquid Web, LLC	Invoice: 121523-9515	computer software expenses		35.00
12/26/23	4862	5620-A-22	Liquid Web, LLC	Invoice: 121523-9515	computer software expenses		35.00
						Check Total:	<u>-54,951.89</u>
							<u><b>-229,278.20</b></u>
<b>Total</b>							<u><b>-229,278.20</b></u>

EXHIBIT B

**TOTAL SALARIES  
FOR DECEMBER 2023**

<b>EMPLOYEE</b>	<b>12TH PAYROLL</b>	<b>15TH PAYROLL</b>	<b>30TH PAYROLL</b>	<b>TOTAL</b>
<b><u>ADMINISTRATION-SFS</u></b>				
Total Administration-SFS	7,650.14	45,888.36	43,655.87	89,544.23
<b><u>PUBLIC HEALTH - GRANT</u></b>				
Total Public Health - Grant	-	-	-	-
<b><u>OPERATIONS-SFS</u></b>				
Total Operations-SFS	41,037.53	92,561.36	98,385.64	190,947.00
<b><u>OPERATIONS-SYLMAR</u></b>				
Total Operations-Sylmar	28,381.60	66,210.33	73,522.70	139,733.03
<b><u>UNDERGROUND-SFS</u></b>				
Total Underground-SFS	19,267.60	28,871.59	31,085.03	59,956.62
<b><u>UNDERGROUND-SYLMAR</u></b>				
Total Underground-Sylmar	4,917.90	15,608.04	17,320.82	32,928.86
<b>SCIENTIFIC - TECH-SFS</b>				
Total Scientific-Tech-SFS	14,972.18	19,812.16	21,314.74	41,126.90
<b>SCIENTIFIC - TECH-SYLMAR</b>				
Total Scientific-Tech-Sylmar	4,259.20	12,259.33	13,646.81	25,906.14
<b>PUBLIC INFORMATION</b>				
Total Public Information	3,475.68	11,756.69	19,153.10	30,909.79
<b>EDUCATION PROGRAM</b>				
Total Education Program	3,629.76	6,754.12	7,065.79	13,819.91
<b>MAINTENANCE-SFS</b>				
Total Maintenance-SFS	6,478.64	17,273.35	18,097.53	35,370.88
<b>MAINTENANCE-SYLMAR</b>				
Total Maintenance-Sylmar	5,669.36	6,516.74	7,066.47	13,583.21
<b>SEASONAL OPS</b>				
Total Seasonal Ops	-	-	-	-
<b>Total Gross Payroll</b>	139,739.59	323,512.07	350,314.50	813,566.16
<b>Employer Taxes</b>	2,026.22	5,127.25	5,414.78	12,568.25
<b>Employee Benefits*</b>	-	39,614.17	43,605.15	83,219.32
<b>Trustee Payroll</b>	-	2,450.00	-	2,450.00
<b>Total Payroll</b>	141,765.81	370,703.49	399,334.43	911,803.73

\*Employee benefits includes the amount contributed by the District to PERS retirement and the 401(a).

**AMENDMENT NO. 2 TO THE AGREEMENT FOR  
SECURITY GUARD SERVICES**

(Greater Los Angeles County Vector Control District and Ontyme Security, Inc.)

**THIS AMENDMENT NO. 2 TO THE AGREEMENT FOR SECURITY GUARD SERVICES** (“Amendment No. 2”) is made as of December 1, 2023, by and between Greater Los Angeles County Vector Control District (“District”) and Ontyme Security, Inc., a California corporation (“Contractor”). District and Contractor are collectively referred to herein as “Parties.”

**RECITALS**

A. By that certain Agreement for Security Guard Services dated May 24, 2023 (“Initial Agreement”), the District engaged the services of Contractor as an independent contractor to provide security guard services at the District Headquarters located at 12545 Florence Avenue, Santa Fe Springs, CA 90670, and at such other locations as may from time to time be specified by District.

B. On December 1, 2023, the District amended the Initial Agreement to extend the term and expand Contractor’s services to include roving patrol services twice per evening at the District facility at 10643 Glenoaks Blvd., Pacoima, California 91331 (“Amendment No. 1”). (The Initial Agreement, as amended by Amendment No. 1, is referred to herein as the “Agreement”).

C. The District now seeks to amend the Agreement to provide additional extensions to the term of the Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants set forth below, the Parties agree as follows:

**Section 1.** Section 2 “Term of Agreement” is hereby amended to read as follows:

“A. Initial Term. The initial term of this Agreement commenced on May 24, 2023.

B. First Extension. On December 1, 2023, the District extended the term of the Agreement to May 31, 2024.

C. Additional Extensions. The District’s General Manager may extend this Agreement on an as-needed basis for individual six month terms beyond May 31, 2024 upon the same terms and conditions set forth herein. Any proposed extensions after May 31, 2026 will require prior Board approval.

D. Cancellation. Either party may cancel this Agreement at any time as provided in Section 13, Termination.”



“

**Section 3.** Except as expressly modified by this Amendment No. 2, all provisions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

Greater Los Angeles Vector Control District

By: S. Kluh  
Susanne Kluh  
General Manager

Ontyme Security, Inc.

By: John Fazel  
Name: John Fazel  
Title: General Managing Director

By: Naz Nabizada  
Name: Naz Nabizada  
Title: Operations Manager

Approved as to form:

By: Quinn M. Barrow  
Quinn M. Barrow  
General Counsel

# AMENDMENT NO. 1 TO THE AGREEMENT FOR SECURITY GUARD SERVICES

(Greater Los Angeles County Vector Control District and Ontyme Security, Inc.)

**THIS AMENDMENT NO. 1 TO THE AGREEMENT FOR SECURITY GUARD SERVICES** (“Amendment No. 1”) is made as of December 1, 2023, by and between Greater Los Angeles County Vector Control District (“District”) and Ontyme Security, Inc., a California corporation (“Contractor”). District and Contractor are collectively referred to herein as “Parties.”

## RECITALS

A. By that certain Agreement for Security Guard Services dated May 24, 2023 (“Agreement”), the District engaged the services of Contractor as an independent contractor to provide security guard services at the District Headquarters located at 12545 Florence Avenue, Santa Fe Springs, CA 90670, and at such other locations as may from time to time be specified by District.

B. The District now seeks to extend Contractor’s Agreement term for an additional six months.

C. The District also seeks to include roving patrol services twice per evening over the next six months at its facility at 10643 Glenoaks Blvd., Pacoima, California 91331.

**NOW, THEREFORE**, in consideration of the mutual covenants set forth below, the Parties agree as follows:

**Section 1.** Subsection A of Section 1 “Contractor’s Services” and Exhibit A to the Agreement are hereby amended to include the additional services as described in Exhibit A to this Amendment No. 1, including but not limited to the “roving patrol services” twice per evening over the next six months at 10643 Glenoaks Blvd., Pacoima, CA 91331.

**Section 2.** Subsection B of Section 2 “Term of Agreement” is hereby amended to read as follows:

“B. The District’s General Manager may extend this Agreement for three consecutive 6 month terms, upon the same terms and conditions set forth herein. The District General Manager extends this Agreement for the first of three consecutive 6 month terms such that the Agreement shall now terminate on May 31, 2024.”


**Section 3.** Subsection A of Section 3 “Compensation” is hereby amended to read as follows:

“District agrees to compensate Contractor for each service that Contractor performs to the satisfaction of District at an hourly rate of \$32.00 per guard for armed security guard services and an hourly rate of \$30.00 per guard for roving patrol services. Legal holidays and such overtime as is required by the District shall be billed at time and one-half or double time, where time and one-half or double time is required by California law. District shall pay the applicable overtime rate to guards whose working period was extended pursuant to Section 1C. Total payment to Contractor pursuant to this Agreement shall not exceed \$57,000, per each six-month period of this Agreement.”


**Section 4.** Except as expressly modified by this Amendment No. 1, all provisions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

Greater Los Angeles Vector Control District


By:   
Susanne Klueh  
General Manager

Ontyme Security, Inc.

By:  Wahidullah Fazel  
Name: John Fazel  
Title: General Managing Director

By:   
Name: Naz Nabizada  
Title: Operations Manager

Approved as to form:

By:   
Quinn M. Barrow  
General Counsel

**Exhibit A**  
**Scope of Work**



**A Prominent, courteous and Trustworthy Company**  
**License No. PPO121164**

**Proposal for Premises/Site Security Services,**  
**Residential Property**

**Prepared For:**

**Susanne Kluh**

General Manager

Greater Los Angeles Country Vector Control

District 12545 Florance Ave,

Santa Fe Springs, CA,

90670 Tel: 562-944-9656

Email: [skluh@glamosquito.org](mailto:skluh@glamosquito.org)

**Prepared By:**

**Ontyme**

**Security**

Corporate Office

22048 Sherman Way, Suite 108,

Canoga Park, CA, 91303

Primary Cell Phone: (800) 290-0401

Secondary Cell Phone: (310) 810-8769

[info@ontymesecurityguards.com](mailto:info@ontymesecurityguards.com)

[www.ontymesecurityguards.com](http://www.ontymesecurityguards.com)

**Submission Date: 12/7/2023**

# Cover Letter

Dear Susanne,

It's with great pleasure herewith that we submit our proposal for the provision of security services. We hope this will be the start of an exciting and productive business relationship on what promises to be a worthwhile project.

Ontyme Security, Inc. is an acclaimed firm of security agents with a wide reputation for efficient security solutions as well as the use of innovative latest technology in the protection of life and property.

We've a strong portfolio of completed and on-going projects with particular emphasis on private, public and government security administration. We believe that your project is well suited to our strength and aspirations.

Our board of directors humbly requests that you study our proposal in detail. We're extremely interested in this project and very much hope that you consider the Ontyme Security team a strong candidate for the selection process. If you have any questions during the proposal review process, please don't hesitate to contact the undersigned for any further information.

Yours sincerely,



Representative of Ontyme Security  
(800) 290-0401 & (310) 810-8769

[info@ontymesecurityguards.com](mailto:info@ontymesecurityguards.com)

[www.ontymesecurityguards.com](http://www.ontymesecurityguards.com)

22048 Sherman Way, Suite 108, Canoga Park, CA, 91303

**Confidentiality Statement:** This entire proposal is considered confidential information by Ontyme Security, Inc. and may not be distributed, in whole or part, to any person, firm or cooperation outside of the receiving company. In addition, this proposal may have been distributed only to those employees or affiliates within the receiving company who have direct responsibility for proposal decision making.

# Formal Bid

Dear Susanne,

Thank you for your interest and considering Ontyme Security as your perfect service provider. We have the utmost confidence that our solution will fulfill your requirements in providing the maximum standard service with the highest level of efficiency with the best value possible.

Please see below details, our formal bid:

No	SERVICE DESCRIPTION	HOURLY RATE
1	<p><b>ARMED SECURITY GUARD SERVICES:</b></p> <p><b>JOBS SITE ADDRESS</b> 12545 Florance Avenue, Santa Fe Springs, CA, 90670</p> <p><b>SCHEDULE:</b> 4:30 AM – 4:30 PM, Five Days Per Week – Monday through Friday 4:30 AM – 7:30 PM, Only on 2nd Thursday of Each Month</p> <p><b>EFFECTIVE DATE:</b> This service to be continued for the next terms of 6 months.</p>	<b>\$32.00</b>
2	<p><b>ROVING PATROL SERVICES:</b></p> <p><b>JOBS SITE ADDRESS</b> 10643 Glenoaks Blvd, Pacoima, CA, 91331</p> <p><b>SCHEDULE:</b> 5:00 PM &amp; 3:00 AM, Two Patrols Per Day</p> <p><b>EFFECTIVE DATE:</b> Starting from today onwards: 12/7/2023</p>	<b>\$30.00</b>
<p><b>Technology Included:</b></p> <ul style="list-style-type: none"> <li>• GPS and Date/Time stamped on Pictures.</li> <li>• Guard Clock In/Clock Out using the latest technology, they must be on property before they can clock in.</li> <li>• Daily Activity Highlights/Videos and/or images will be provided and emailed to the client.</li> <li>• 24 Hours Dispatcher and Supervisor Contact</li> <li>• A round-the-clock customer Service with response right away or within 15 min.</li> </ul>		

**OVERTIME RATE:** According to California Labor Law, over time rate is (1.05) one and one-half times the employee's regular rate of pay for all hours worked in excess of 8 hours up to and including 12 hours in any workday, and in excess of 40 hours during a workweek.

**NATIONAL HOLIDAY RATE:** Over time (**Time and a Half**) rates are agreed by both parties and only apply to work on major national holidays, such as New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

## Scope of Work:

Assigned guard(s) shall carry out the following duties:

- Working collaboratively with the client organization to provide oversight and supportive services.
- Monitoring all entrance and exit points, controlling public access to the facility and related premises, scheduled per day.
- Responding promptly and appropriately to all security related emergencies and matters of public safety.
- Restricting unauthorized access to the premises and protecting the safety of all the residents on the premises.
- Patrolling all the exterior perimeter of the facility and interior areas of the site every hour to make sure a visible presence and to prevent and minimize fire, theft, damage and trespassing during the assigned shift.
- Documenting and maintaining a log sheet on each shift of all notable activities, including but not limited to security violations, incidents, reports, and correspondences on the required daily activity log.
- Preparing and submitting daily reports using the daily activity log, listing all notable activities.
- Notifying immediately the onsite manager and/ or the appropriate law enforcement agencies for any security incidents, including but not limited to fire, theft, damage, trespassing, arguments, altercations, or assaults occur.
- Daily activity highlights, videos and images will be provided and emailed to the client.

## Qualifications

### Security Guard:

In compliance with state laws, all Ontyme Security guards possess a registered Bureau of Security & Investigative Services certification card (Guard Card), CPR license, First Aid Certificate, Baton Permit and California Driver's License. Ontyme Security provides the client with long-experienced

and well-seasoned security personnel that are fully certified and trained for their respective positions.

Other **scrutinizing requirements** include:

- Criminal and Civil court background examination
- Previous employment verification
- Personal references
- Workers' compensation report
- Department of motor vehicles report
- Drug testing

Ontyme Security **comprehensive training programs** include:

- PR-24 baton certification
- Pepper spray/Mace permit
- Firearm state of California certification
- Client relations/Service attitude
- Antiterrorism and crowd control
- Emergency evacuation training
- De-escalation techniques
- Writing and communication skills
- Government laws and regulations
- Security patrol procedures

## Concierge Guard:

Ontyme Security provides first contact and safeguarding to clients at night. This includes controlling access to buildings, monitoring CCTV systems, dealing with emergencies, carrying out health and safety checks and reporting or handing over concerns.

## Personal Section Process:

At Ontyme Security, our rigorous selection process guarantees that only the most qualified and carefully screened personnel wear the Ontyme security uniform. Ontyme Security conducts interviews with the screened applicants to evaluate applicants involving qualities such as:

- Trustworthiness
- Work ethic dedication
- People-orientation abilities
- Proper report writing
- Articulation skills



Our meticulous evaluation ensures that only the most reliable security guards will be providing security performance and asset protection vigilance for our highly valued clients.

While hiring process, security personnel undergo a well-designed and executed training program that is exclusive, as Ontyme Security its own proprietary security training school that is dedicated to orienting our security personnel to maintaining professional security service standards and performance criteria.

During the interview/hiring process, candidates are chosen based on their ability to adhere to the site-specific protocols and procedures. For each property specifically, due to the nature of the area and its surrounding population, guards must be aware of the potential dangers that are always present.

There are certain personalities and backgrounds that thrive at each property, and the character traits that are desired include but are not limited to:

- Self-motivated
- Honesty and integrity
- Confidence
- Decisiveness
- Passion
- Experienced

The criteria utilized in the Ontyme Security hiring process have been set in place to minimize employee turn-around and the need for retaining employees. Before hiring, the protocols and responsibilities are explained so that the guards are aware of their duties before accepting the position.

## Security Personnel Attire

We at Ontyme Security are keenly aware of the importance of professional security attire and appearance in effectively projecting security authority: consequently, all security guards, when deployed for duty, wear regularly cleaned and pressed Ontyme Security uniforms that sponsor a Ontyme Security badge and identification patches that pronounce Ontyme Security. All Ontyme Security guards are required to wear solid black shoes and a security duty belt.

## Job Regulations:

It's imperative that our security guards follow the rules and regulations of our clients as well as our own. Our regulations are as follows:

- Guards must never possess or be under the influence of drugs and alcohol while on duty.

- No visitors, friends or relatives are ever allowed on the job site.
- Never leave the job site unless property relieved.
- Guards must call our office in advance of lateness or absence, so that a replacement can be sent to the job site.
- Guards are not allowed to sleep or appear inattentive. Guards must always be alert.
- They must read the job manual, log, and take notes daily for additional instructions.
- They must follow clients' job site expectations are defined in scope of services.

## Security Service Agreement

<b>Job Site Name:</b>		
<b>Job Site Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>

## Billing Agreement Procedures

<b>Billing Period:</b>	Biweekly/Monthly	
<b>Due Date Time:</b>	Net 15, Net 30	
<b>Late Fee:</b>	5% Late Fee for Invoices 5 Days Past Due & 10% for over 6 Days Past Due	
<b>Bill To Client Company Name:</b>		
<b>Bill to Contact Person Full Name:</b>		
<b>Billing Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>Bill to Email Address &amp; Phone Number:</b>		
<b>Additional Accounts Payable Contact Person Full Name:</b>		
<b>Additional Accounts Payable Email &amp; Phone Number:</b>		

## Client Contacts


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## Ontyme Security Emergency Contacts

Naz Nabizada	800-290-0401 & 310-810-8769	<a href="mailto:info@ontymesecurityguards.com">info@ontymesecurityguards.com</a>
Sana D.	800-290-0401	<a href="mailto:director@ontymesecurityguards.com">director@ontymesecurityguards.com</a>
John Fazel	747-777-0817	<a href="mailto:John@ontymesecurityguards.com">John@ontymesecurityguards.com</a>

### Service Terms:

- 1 **DURATION:** Security Services shall commence on and shall continue until terminated upon one-month prior written notice by either party.
- 2 **PAYMENT:** All invoices shall be paid as per the mutually agreed payment and/or invoice terms detailed on the above previous page. The client agrees to submit the invoice to their accounts payable department immediately for processing. Time and terms of payment are of the essence.
- 3 **INVOICE CYCLE:** Client will be invoiced on a weekly, biweekly, or monthly basis and client will have 7 days to initiate payment from the invoice date.
- 4 will have 7 days to initiate payment from the invoice date.
- 5 **DUE DATE:** Due dates will be printed on each invoice.
- 6 **PAST DUE:** Past due count will start one day after the due date.
- 7 **LATE FEE:** When the invoices are 5 days past the due date, the late fee is 5% of the total invoice amount. When the invoices are 6 days or more past due, the late fee is 10% of the total invoice amount.
- 8 **COLLECTION:** When an invoice is beyond 15 Days past due, we reserve the right to stop service immediately and submit the past-due invoices and a copy of our contract to a collection company or an attorney. Client agrees to pay all reasonable legal fees which are incurred in connection with the collection of any past-due invoices over 15 days.
- 9 **RATE:** Any policy changes such as a change in client requirements, work hours, government wage rate hikes, working conditions, and/or other costs incurred by Ontyme Security may be subject to a rate increase at client's expense.

- 10 FORCE MAJEURE:** The obligations of Ontyme Security, Inc. hereunder may be suspended during any period where performance is prevented by acts of God, civil or labor disturbances, or events beyond Ontyme Security, Inc's reasonable economic control.
- 11 INSURANCE:** Client agrees to assume all risk of loss or damage to its premises, business, and property of others on Client's premises occurring because of fire, theft, or other casualty and Client Agrees that it will maintain insurances to fully protect Client against such loss or damage. Accordingly, Client waives its right of recovery against Company of any such loss or damage however caused, **unless the cause of such a loss or damage is the intentional or grossly negligent acts or conduct of Ontyme Security, Inc., its employees, and/or agents.**
- 12 COMPLIANCE WITH LABOR LAWS:** Client agrees that it will comply with all labor laws governing employees placed with Client by Ontyme Security, Inc., including but not limited to statuses and Industrial Welfare Commission Wage Orders relating to provision of meal periods and rest breaks as mandated by California law.
- 13 ENTIRE AGREEMENT AND INTERPRETATION:** This Authorization represents the entire agreement between the parties and no other agreements, understanding or representation, whether oral or written, have been made or relied upon by either party. No modification or changes unless the parties agree to such in writing. This Agreement shall be governed by and constructed in the accordance with the laws of the State of California. The parties hereby acknowledge and agree that venue and personal jurisdiction shall be proper in the state and federal courts located in Los Angeles County, California.
- 14 DEFAULT:** Ontyme Security, Inc. reserves the right to terminate the services immediately upon default by the client in the payment of any funds due to Ontyme Security, Inc. where the Client has failed to cure such nonpayment within seven (7) days' notice of such default, or upon the bankruptcy or insolvency of Client.
- 15 SIGNATURE:** Signature on this Agreement received by the way of signing in-person, email, text message, or e-signing shall be deemed to be an executed contract. Therefore, this contract becomes a binding agreement.
- 16 SPECIAL NOTES**

**Any special client notes can be added below:**

If the foregoing represents your understanding and agreement, please indicate by countersigning this letter. The original is for your records and the copies should be returned to Ontyme Security.

We look forward to your speedy and efficient execution of this agreement as per the terms and conditions set forth and as of the date first written above.



**The Contractor:**  
Naz Nabizada  
Manager of Operations  
Ontyme Security, Inc.  
VCD

**The Client:**  
Susanne Kluh  
General Manager  
Greater Los Angeles County

EXHIBIT C

Greater Los Angeles County Vector Control District

T W E L V E M O N T H S T R A T E G I C O B J E C T I V E S

FY 2023-2024

July 1, 2023 – June 31, 2024

Progress Report (January 2024)

	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1.	Executive/ Administration	Complete a comprehensive compensation and classification study to ensure classification systems are accurate and up-to-date and align market/internal pay structures		X		
2.		Migrate archived documents to OneDrive using established Document Retention Policy.		X		
3.		Develop a centralized Policy and Procedures Guide for compliance and smooth workflow.			X	Ongoing, multi-year project
4.		Implement electronic form signatures District-wide using Adobe Acrobat.	X			
5.		Develop and implement a digitized interview process for efficiency.		X		
6.		Implement Operations Reorganization objectives.		X		
7.		Enhance inter-department relationships with employees through in-house committees (e.g. Employee Fund Committee, Benefits Committee, etc.).		X		
8.		Develop an in-house Leadership Program to invest in current and future leaders within the District.		X		

	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
9.		Complete LAFCO annexation of district adjacent areas without vector control services.				Not yet reinitiated.
1.	<b>Scientific-Technical Services</b>	Conduct Mark-Release-Recapture studies of pre- and post-irradiation <i>Aedes aegypti</i> male mosquitoes in proposed SIT release areas.		X		Ongoing, multi-year project. Pre-irradiation MRR release scheduled for October 2023 was completed.
2.		Evaluate and formalize irradiation sterilization protocols for <i>Aedes aegypti</i> males.		X		
3.		Continue to evaluate sugar-baits for disease surveillance as a replacement for sentinel chickens	X			Discontinued after consultation with other agencies due to ineffectiveness.
4.		Conduct field trials for Nyguard in underground storm drain systems.	X			Product deemed impractical for use in USDS.
5.		Conduct population age structure evaluation of <i>Aedes aegypti</i> to better assess the potential risk of arboviral transmission.		X		Specimen collection phase complete. Collaborative work with UC Davis is ongoing.
6.		Complete pesticide resistance evaluation of Methoprene on <i>Culex quinquefasciatus</i> and <i>Aedes aegypti</i> mosquitoes.		X		Resistance assays for <i>Culex</i> are complete.
7.		Continue to maintain high surveillance standards.		X		
1.	<b>Operations</b>	Work with each City's planning department or County planning to incorporate mosquito minimization measures and review as part of their building requirements.		X		

	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
2.		Document application code and logically group project scripts for simplified program troubleshooting, modification, and long-term sustainability. Work with each City's planning department or County planning to incorporate mosquito minimization measures and review as part of their building requirements.		X		
3.		Revamp Gutter, Aedes and BMP applications to utilize offline data caching and other performance enhancements techniques. Document application code and logically group project scripts for simplified program troubleshooting, modification, and long-term sustainability	X			
4.		Implement new treatment strategy to decrease cycle time. Revamp Gutter, Aedes and BMP applications to utilize offline data caching and other performance enhancements techniques.	X			
5.		Improve team collaboration and build stronger communication between departments. Implement new treatment strategy to decrease cycle time.		X		
6.		Build a support system that will allow us to be more efficient in human cases and door to door campaigns. Improve team collaboration and build stronger communication between departments.		X		
7.		Develop Aedes emergency disease outbreak response preparedness (Flowchart, field rehearsal, and equipment training) Build a support system that will allow us to be more efficient in human cases and door to door campaigns.		X		
1.	<b>Communications</b>	Launch annual summer campaign to encourage resident participation to take action against mosquitoes; explore new modes of distribution.	X			



	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
2.		Utilize online surveys to gauge residents' knowledge, practices, and barriers; develop incentives to participate in surveys. Launch annual summer campaign to encourage resident participation to take action against mosquitoes; explore new modes of distribution.			X	On hold, may launch a resident survey next year
3.		Increase city partnerships to help share District Spring and Summer Campaign via social media or other city platforms; measure cost-savings. Utilize online surveys to gauge residents' knowledge, practices, and barriers; develop incentives to participate in surveys		X		Cities have shared our messaging on their social media, website, public access channels, billboards, marquees, and newsletters/newspapers
4.		Meet with staff at each local legislative office, and target presentations to city councils in communities where additional outreach support is needed. Increase city partnerships to help share District Spring and Summer Campaign via social media or other city platforms; measure cost-savings.		X		Staff has meet with the representatives from LA City council members and LA County Supervisors to establish partnerships and discuss District services
5.		Continue use of novel outreach modalities (video, music) to target unique user groups, motivate change, and evaluate knowledge and actions taken to reduce risks. Partner with various departments and personnel to help highlight work conducted by the District. Meet with staff at each local legislative office, and target presentations to city councils in communities where additional outreach support is needed.		X		The use of photo and video to highlight the District's services and staff
1.	<b>Facilities &amp; Maintenance</b>	Make repairs to leaky areas of the tile roof at the Santa Fe Springs facility.		X		Secured one estimate, creating an RFP to send out.

	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
2.		Install new carpet in the board room walkway areas and various offices. Make repairs to leaky areas of the tile roof at the Santa Fe Springs facility.		X		Should complete during 3 <sup>rd</sup> quarter of fiscal year.
3.		Move server and copier room to their new/old location to create more office space. Install new carpet in the board room walkway areas and various offices.			X	Waiting Expansion project before continuing with the move
4.		Secure prevailing wage complaint developer for Santa Fe Springs office remodeling. Move server and copier room to their new/old location to create more office space.			X	
5.		Install cooling and heating elements at the vehicle service area in Santa Fe Springs garage. Secure prevailing wage complaint developer for Santa Fe Springs office remodeling.		X		Scheduling during 4 <sup>th</sup> quarter of fiscal year
6.		Field readiness setup of vehicle purchases from FY 22/23 savings. Install cooling and heating elements at the vehicle service area in Santa Fe Springs garage.		X		Approximately half was done with vehicle setups.
7.		Complete mechanical overhaul of two (2) right-hand gutter Jeeps to extend lifespan of difficult to replace vehicles. Field readiness setup of vehicle purchases from FY 22/23 savings.		X		To be completed during the off season. During 2 <sup>nd</sup> and 3 <sup>rd</sup> quarters of fiscal year.
9.		Complete creation of additional parking spaces at Santa Fe Springs office by removing decorative rock filled dividers and an underused, fenced outside storage area.		X		To be completed during the off season. During 2 <sup>nd</sup> and 3 <sup>rd</sup> quarters of fiscal year.

**Local Agency Formation for the County of Los Angeles  
Voting Member representing Independent Special Districts  
Four-year term beginning on May 6, 2024 and ending on May 1, 2028**

**Appointment Schedule**

<b>Monday, January 8, 2024:</b>	<b>Appointment Process Commences</b> Open nomination Period Mail Nomination Memorandum
<b>Thursday, February 29, 2024:</b>	<b>Close Nomination Period</b> Nominations due by 5:00 p.m.
<b>Monday, March 4, 2024:</b>	<b>Open Voting Period</b> Mail ballots
<b>Friday, April 26, 2024:</b>	<b>Close Voting Period</b> Ballots due by 5:00p.m.
<b>Monday, April 29, 2024:</b>	<b>Tally and Verify Votes Received</b> Notify Candidates
<b>Tuesday, April 30, 2024</b>	<b>Appointment Process Concludes</b> Mail Results Memorandum Post Results to LAFCO Website

**Notes:**

- 1. Responsibility for submitting nominations and votes by the dates/times specified herein lies with independent special district representatives. To be considered valid, nominations and votes must be received by the dates/times specified herein. Nominations and votes may be submitted via U.S. Mail, overnight delivery (UPS, DHL, FedEx, UPS etc.), courier/messenger service, or hand-delivered to:*

*William Kruse, Partner  
Lagerlof LLP  
155 North Lake Avenue, 11th floor  
Pasadena, CA 91101*

Notes (continued):

2. Pursuant to Government Code § 56332, and for an election to be valid, LAFCO must receive votes from a majority (26) of eligible independent special districts (51) by the close of the voting period. If a quorum is not received, the voting period will be extended for a minimum of 60 days.
3. Pursuant to Government Code § 56334, incumbents remain in office for four years and until the appointment of a successor.
4. Pursuant to Government Code § 5633(c), to be eligible, a nominee must be an elected official or appointed to your board for a fixed term, but shall not be a member of the legislative body of a city or county.

EXHIBIT E

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

**Board of Trustees Committee Assignments 2023**

<b>Committee</b>	<b>Trustee Name</b>	<b>City</b>	<b>Notes</b>
<b>AUDIT</b>	Sonny Santa Ines	Bellflower	Chair
	Ali Saleh	Bell	Vice Chair
	John Lewis	La Mirada	
	Marilyn Sanabria	Huntington Park	
	Denise Diaz	South Gate	
<b>BUDGET &amp; FINANCE</b>	Ali Saleh	Bell	Chair (Board Secretary Treasurer)
	Sonny Santa Ines	Bellflower	Vice Chair
	Robert Copeland	Signal Hill	
	Rita Soto	Lynwood	
	Gustavo Camacho	Pico Rivera	
	Mark Bollman	Cerritos	
<b>EDUCATION &amp; PUBLICITY</b>	Daisy Lomeli	Cudahy	Chair
	Ruth Low	Diamond Bar	Vice Chair
	Sylvia Ballin	San Fernando	
	Leticia Lopez	Vernon	
	Rita Soto	Lynwood	
	Jessica Torres	Maywood	
<b>PERSONNEL</b>	Sylvia Ballin	San Fernando	Chair
	Steve Croft	Lakewood	Vice Chair
	Robert Copeland	Signal Hill	
	Leonard Pieroni	La Canada Flintridge	
	Jessica Torres	Maywood	
	Heidi Heinrich	Santa Clarita	
<b>POLICY</b>	Jim Dear	Carson	Chair
	Hector Delgado	South El Monte	Vice Chair
	Catherine Houwen	La Habra Heights	
	Mark Bollman	Cerritos	
	Luis Roa	Hawaiian Gardens	
<b>RISK MANAGEMENT</b>	Paulette Francis	Gardena	Chair
	Catherine Houwen	La Habra Heights	Vice Chair
	Steve Goldsworthy	LA County	
	Marilyn Sanabria	Huntington Park	
	Melissa Ramoso	Artesia	
<b>LEGISLATIVE</b>	Heidi Heinrich	Santa Clarita	Chair
	Pedro Aceituno	Bell Gardens	Vice Chair
	Isabel Aguayo	Paramount	
	Jessica Martinez	Whittier	
	Ruth Low	Diamond Bar	
<b>AD HOC SIT</b>	Avik Cordeiro	Montebello	Chair
	Emily Holman	Long Beach	Vice Chair
	Margarita Rios	Norwalk	
	Dr. Jeff Wassem	Burbank	
	Pedro Aceituno	Bell Gardens	
	Mark Bollman	Cerritos	
	Catherine Houwen	La Habra Heights	
<b>AD HOC FACILITY EXPANSION</b>	Steve Goldsworthy	LA County	Chair
	Robert Kiefer	Downey	Vice Chair
	Leonard Mendoza	Commerce	
	Steve Appleton	LA City	
<b>NOMINATING (Past Presidents)</b>	Emily Holman	Long Beach	Chair
	Heidi Heinrich	Santa Clarita	Vice Chair
	Steven Appleton	LA City	
	Mark Bollman	Cerritod	
	Steve Croft	Lakewood	
	Pedro Aceituno	Bell Gardens	
	Dr. Jeff Wassem	Burbank	

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

**Board of Trustees Committee Interest Sheet 2024**

<b>Committee</b>	<b>Trustee Name</b>	<b>City</b>	<b>Notes</b>
<b>AUDIT</b>			Chair
			Vice Chair
<b>BUDGET &amp; FINANCE</b>			Chair (Board Secretary Treasurer)
			Vice Chair
<b>EDUCATION &amp; PUBLICITY</b>			Chair
			Vice Chair
<b>PERSONNEL</b>			Chair
			Vice Chair
<b>POLICY</b>			Chair
			Vice Chair
<b>RISK MANAGEMENT</b>			Chair
			Vice Chair
<b>LEGISLATIVE</b>			Chair
			Vice Chair
<b>AD HOC SIT</b>			Chair
			Vice Chair
<b>AD HOC FACILITY EXPANSION</b>			Chair
			Vice Chair
<b>NOMINATING</b>	Emily Holman	Long Beach	Chair
<b>(Past Presidents)</b>	Heidi Heinrich	Santa Clarita	Vice Chair
	Steven Appleton	LA City	
	Mark Bollman	Cerritos	
	Steve Croft	Lakewood	
	Pedro Aceituno	Bell Gardens	
	Jeff Wassem	Burbank	